

**Region V Hazardous Materials Response Commission Minutes
December 7, 2016**

Chairperson Stan Watne called the meeting to order at 11:11 am.

Roll Call MEMBERS PRESENT:

Calhoun County – Steve O’Connor, Scott Jacobs; **Carroll County** – Dean Schettler
Greene County – Dennis Morlan; **Hamilton County**- David Young; Stephani Menage
Humboldt County – John M. Christianson; **Pocahontas County** – Russ Jergens
Sac County – Ranell Drake-**Webster County** – Scott Forbes, Merrill Leffler
Wright County – Stan Watne- **Fort Dodge** – None-**LEPC Chair**: Dennis Morlan
Team Coordinator – Tom Ubben-**OTHERS PRESENT**: Peg Stickrod, Region V; Kevin Danner
Landus Cooperative; Jim Piaszynski, Van Diest Supply

Agenda: Motion by Christianson, second by Drake to approve the agenda. APPROVED.

Minutes Motion by Young, second by Forbes to approve the minutes from the August 24, 2016 meeting as sent. APPROVED.

Accounts Payable: Motion by Jergens, second by Christianson to approve the Accounts Payable in the total amount of \$47,659.99 APPROVED.

Treasurers Report: After discussion of the report there was a motion by Forbes and a second by Young to approve the Treasurer’s report. APPROVED.

Correspondence: The correspondence was circulated during the LEPC meeting.

Old Business : ICAP Grant Application: Stickrod—Applied for the \$1000 grant for ½ of the Propane kit approved at the August 24th meeting. Steve O’Connor of Calhoun County applied for the balance of the kit less shipping. Both applications were approved. Region V’s agent brought our \$1000 check to the office on November 28th. O’Connor is checking with his auditor to find out where the other check is at and the procedure to send grant amount to Region V.

New Business: 1.Audit bid for approval: Call for audit bids was posted in the paper in August. Received one proposal from Schnurr and Company for the amount not to exceed \$1600. If approved the audit will start this month. On a motion by Christianson and second by Jergens to approve the bid. APPROVED. 2. 2018 Budget for approval: Stickrod reported that when figuring the budget she tries to keep the budget as close to the per capita income as possible. Motion by Jacobs and second by Young to approve the 2018 budget as presented.

3. Per Capita increase discussion: Watne stated that the per capita amount has never been raised and since the Region was formed. But population has gone down and expenses has gone up. He committee recommends that the per capita be increased \$.25 for the 2018 fiscal year and see where we are at but reserve the option to raise it another \$.25 if needed. Motion by Young to approve a per capita increase to begin July 1, 2018 seconded by Leffler. Roll call vote was taken as follows: Calhoun County: Yes; Carroll County: No; Greene County: yes; Hamilton County: Yes; Humboldt County: Yes; Pocahontas County: Yes; Sac County: Yes; Webster County: Yes; Wright County: Yes. Motion Approved.

Public Comment: Nothing

Adjournment: Motion by Drake, second by Leffler to adjourn. APPROVED.

Meeting Adjourned at: 11:40 AM.

Respectfully submitted by Peg Stickrod, Response Commission Board Secretary