

**Region V LEPC Minutes
November 29, 2017**

Chairperson Dennis Morlan called meeting to order at 9:02 am.

MEMBERS PRESENT: **Calhoun County:** Scott Jacobs; Steve O'Connor; **Carroll County:** Dean Schettler; **Greene County:** Dennis Morlan; Jason Stauffer- **Hamilton County:** Jim Piaszynski; David Young; Dylan Hagen- **Humboldt County:** David Lee; Melody Larson- **Pocahontas County:** Ed Dewey; Russ Jergens- **Sac County:** None- **Webster County:** Scott Forbes; Merrill Leffler; Rochelle Weiss- **Wright County:** Stan Watne- **OTHERS PRESENT:** Peg Stickrod; Steve Hergenreter, Fort Dodge Fire; Dean Hill, City of Fort Dodge; Michael Tempel, Koch Fertilizer; Dale Derner, Toyne, Tyler Woodward, Region 7 Coalition/WCHD; Dennis Knight, New Coop; Rod Case, Unity Point Health. **Agenda Additions or Corrections:** There will be no presentation by Danner due to schedule conflict. Motion by Jacobs, seconded by Stauffer to approve the agenda. Approved. **Minutes:** Motion by Watne, second by Lee to approve the minutes from the August 30, 2017 meeting. Approved. **Accounts Payable:** Motion by Watne, second by Young, to approve the Accounts Payable report in the total amount of \$48,710.64. Approved. **Correspondence:** Circulated during meeting. **Release Reports:** Circulated during meeting. **Presentations: Nata Weekend Training Report:** Rod Case: Reported on the number of students and the type and length of each class along with a brief history of NATA. The 2018 NATA will be held the first weekend in November. **Landus Cooperative:** Kevin Danner, Due to a schedule conflict, Kevin Danner will not present today but will do so at a future meeting.

Old Business:

1. Region V Emergency Plan. This is an ongoing project. Encouraged members to go to web site and look at the original plan.
2. Discussion on the purchase of new Response Vehicle: Dale Derner of Toyne provided drawings of the proposed response vehicle and answered any questions members had. Question raised about having to get bids were discussed. LEPC recommended to move proposal to Response Commission for further discussion and consideration.
3. Overview of 2017 HMEP grant classes-included in Stickrod's report. After discussion Leffler asked Stickrod to include grant figures in budget.

New Business: Discussion of allowing LEPC members who are Region V Instructors to teach classes in Region. After discussion with Homeland Security about members teaching for Region V. Lisa Sexton, Grant Manager for the HMEP grant, stated that the LEPC can allow these members to teach on the condition that they abstain from any voting on training and planning and that a letter from the LEPC Chair be sent to her stating that the LEPC voted to let them teach for the Region. After discussion of the issue, a Motion by Forbes second by Piaszynski to allow these members to teach in the Region V area with the understanding that they will not be involved in any discussion or voting of training and planning for the Region. Approved. *A letter will be drawn up and sent to LEPC Chair for signature and then sent to Homeland Security.* Upcoming Retirement of Administrator: Stickrod accepted the retirement package that Iowa Central sent out this year. Therefore the date was moved up to June 30, 2018. She has been meeting with committee members a couple of times to discuss what will need to be done and set up a time line to accomplish this. This will be discussed again in the Commission meeting as part of the 2019 budget.

Team Report: Ubben. Included in packets: In the absence of Ubben, Hergenreter read the report. Hergenreter reported that due to retirements and resignations of team members the team is not at full capacity. He asked that four more technicians be added to the team to bring it up to capacity. Motion by Watne and second by Larson to approve.

Public Comment –

Mike Temple of Koch Fertilizer- Fort Dodge brought the award his company received at the Regional LEPC conference in Kansas City in July. Stickrod thanked Dennis Knight of New Coop

for his years of support of the LEPC and his assistance in procuring various needed training equipment, and wished him well in his retirement.

Adjournment: Motion by Lee, second by Jacobs, to adjourn. Approved. Meeting adjourned at 10:12 am.

Respectfully submitted by Peg Stickrod, Response Commission Board Secretary