

## **Region V Hazardous Materials Response Commission Minutes May 23, 2018**

Chairperson Stan Watne called the meeting to order at 9:32 am.

**Roll Call\_ MEMBERS PRESENT:**

**Calhoun County** – Scott Jacobs **Carroll County** – None **Greene County** – None

**Hamilton County**- Dylan Hagen; David Young **Humboldt County** – David Lee

**Pocahontas County** – Ed Dewey; Russ Jergens **Sac County** – None

**Webster County** – Merrill Leffler; Scott Forbes **Wright County** – Stan Watne **Team**

**Coordinator** – Andy Midtling **OTHERS PRESENT:** Peg Stickrod, Region V Coordinator/Board Secretary; Steve Hergenreter, Fort Dodge Fire; April Aljets, FD Fire & Region V; Lisa Sexton, Homeland Security, Tracey Epps, Homeland Security; Jim Piaszynski, Rick Rasmussen, Paul Neeson, Douglass Ostbloom.

**Agenda:** Motion by Ed Dewey, second by Merrill Leffler to approve the agenda. APPROVED.  
Added to New Business: discussion of mileage rate for the region.

**Minutes:** Motion by David Young, second by David Lee to approve the minutes from the February 28, 2018 meeting as sent. APPROVED.

Motion by David Lee, second by Ed Dewey to approve the minutes from Special Meeting on May 10, 2018. Approved.

**Accounts Payable:** Motion by David Lee, second by David Young to approve the Accounts Payable in the total amount of \$50,679.10. APPROVED.

**Treasurers Report:** Discussion on updating banks, checking rates. After discussion of the report: Motion by Ed Dewey and a second by David Lee to approve the Treasurer's report. APPROVED.

**Correspondence:** The correspondence was circulated during the LEPC meeting.

**Old Business:** Report from the Foundation on the Capital Campaign. Packets for each county. Goal: end-of-year to have funding in.  
Moved to New Business.

**New Business:** 1. Personnel Committee Report: Jacobs

1. Set soft match rate at federal IRS rate for Region V. Motion by Merrill Leffler, second by David Young. APPROVED.
2. Procurement Policy: This policy need to be put in place to receive federal/state grants (HMEP). Motion by Merrill Leffler, second by David Lee to approve procurement policy and forward copy to Homeland Security. APPROVED.

**Public Comment:** None.

**Adjournment:** Motion by Ed Dewey, second by David Lee to adjourn. APPROVED.

Meeting Adjourned at: 10:00 AM.

*Respectfully submitted by Peg Stickrod, Administrator, Region V Hazardous Materials Response Commission and Commission Board Secretary/Treasurer & April Aljets Fort Dodge Fire & Region V Hazmat Secretary*