

**Region V Hazardous Materials Response Commission Minutes  
November 29, 2017**

Chairperson Stan Watne called the meeting to order at 10:20 am.

**Roll Call\_ MEMBERS PRESENT:** **Calhoun County** – Scott Jacobs –Steve O’Connor; **Carroll County** – Dean Schettler; **Greene County** – Dennis Morlan; **Hamilton County**- David Young; Dylan Hagen **Humboldt County** – David Lee- Melody Larson; **Pocahontas County** – Ed Dewey- Russ Jergens **Sac County** – None; **Webster County** – Merrill Leffler- Scott Forbes; **Wright County** – Stan Watne- **Fort Dodge** – Dean Hill **LEPC Chair:** Dennis Morlan; **Team Coordinator** – Tom Ubben **OTHERS PRESENT:** Peg Stickrod, Region V Coordinator/Board Secretary; Jim Piaszynski, Van Diest Supply; Dale Derner, Toyne; Steve Hergenreter, Fort Dodge Fire.

**Agenda:** Motion by Jacobs, second by Young to approve the amended agenda.

APPROVED. Added to new business is the proposal to add four new team members.

**Minutes:** Motion by Lee, second by Young to approve the minutes from the August 30, 2017 meeting as sent. APPROVED.

**Accounts Payable:** Motion by Hill, second by Lee to approve the Accounts Payable in the total amount of \$48,710.64. APPROVED.

**Treasurers Report:** After discussion of the report: Motion by Jacobs and a second by Leffler to approve the Treasurer’s report. APPROVED. **Correspondence:** The correspondence was circulated during the LEPC meeting.

**Old Business:** Update on New Response Vehicle: Cost of the truck would be \$643,839. Discussion held and a motion by Leffler and second by Schettler to purchase the truck today. Motion failed.

**New Business:** 1. Audit bid for approval: Only received one bid from Schnurr and Company for the amount of \$1,700. Motion by Young and second by Jacobs to approve the bid from Schnurr and Company for an audit of fiscal year 2016-17. APPROVED.

2. Retirement of Stickrod: Stickrod has taken the retirement package from Iowa Central Community College and will be retiring on June 30, 2018. She would like to have someone in place before she leaves (so she can use up some of her vacation that she loses on retirement.) After a discussion, Leffler made a motion to have Chairman Watne name a 5 member committee to meet and decide the type of position it should be, (full time or half time or shared), and bring their recommendations to the February meeting. Second by Jacobs. APPROVED. Watne named Jacobs; Leffler; Larson; Hergenreter and himself to the committee. Watne asked Stickrod to set the first meeting up.

3. Add four members to the team. Motion by Larson, second by Forbes to add the members to bring the team up to capacity.

3. 2019 Budget Discussion: Leffler. Merrill has projected the new budget to include the new vehicle, Stickrod’s retirement package and funding for her replacement. Motion by Schettler and second by Jacobs to look at a new way to do the formula for the County Contributions structure. Motion Failed.

Motion by Leffler to delete the \$63,608 for the vehicle and try to raise funds first, include the grant funds in the budget and set the per capita rate at \$1.50 for one year to pay for Stickrods retirement. Seconded by Lee. By County Vote was taken. Calhoun- Yes; Carroll- No; Greene- Yes; Hamilton-No; Humboldt- Yes; Sac- Not present; Pocahontas- Yes; Webster-Yes; Wright- Yes; City of Fort Dodge- Yes. Motion carried on a vote of 7 yes- 2 No.

**Public Comment:** Nothing

**Adjournment:** Motion by Lee, second by Jacobs to adjourn. APPROVED.  
Meeting Adjourned at: 11:55 AM.

Respectfully submitted by Peg Stickrod, Board Secretary/Treasurer