



**Region V Hazardous Materials
Response Commission & LEPC**
1515 Central Ave • Fort Dodge, IA 50501
phone: 515-955-6748

Commission Meeting Minutes

November 29, 2023

Chairperson Scott Jacobs called meeting to order at 9:27am.

Members Present:

Calhoun County: Scott Jacobs, Shane Voith; **Carroll County:** Cindy Scaturico;

Greene County: Doug Hawn; **Hamilton County:** Rick Young, Tim Zahn;

Humboldt County: David Lee; **Pocahontas County:** Russ Jergens;

Sac County: N/A; **Webster County:** Niki Conrad, Dylan Hagen; **Wright County:** N/A

City of Fort Dodge: N/A

Others Present: Andy Midtling, April Schuster

Roll Call/Welcome Visitors

Agenda Additions or Corrections:

Motion by Russ Jergens, second by David Lee to approve the agenda. Approved unanimously.

Minutes:

Motion by Rick Young, second by David Lee to approve the May 24, 2023 Meeting Minutes.
Approved unanimously.

Accounts Payable:

Motion by Doug Hawn, second by Niki Conrad to approve the Accounts Payable report in the total amount of \$75,599.68. Approved unanimously.

Treasurer's Report– Included in packets.

Old Business: N/A

New Business:

Resignation (as of Jan 1, 2024): Sara Anderson, Carroll County EMA

- Motion by Cindy Scaturico, second by Niki Conrad to approve Sara Anderson's resignation as Carroll County EMA. Approved unanimously.

Nomination (as of Jan 1, 2024): Jeff Cullen, Carroll County EMA

- Motion by David Lee, second by Cindy Scaturico to approve Jeff Cullen’s nomination as Carroll County EMA. Approved unanimously.

Approve sending 2 team members to Pueblo CO for Hazmat Conference Spring 2024

- Motion by Russ Jergens, second by Doug Hawn to approve 2 members attending conference. Approved unanimously.

Audit bid for approval – Schnurr & Co \$3600

- Motion by Doug Hawn, second by Niki Conrad to approve Schnurr & Co to audit Region V’s 7/1/22-6/30/23 Financial records for \$3600. Approved unanimously.

Approve FY2025 Budget (included in packet):

- Motion by Rick Young, second by David Lee to approve 2025 Proposed Budget. Approved unanimously.

Public Comment – N/A

Adjournment:

Motion by Niki Conrad, second by David Lee to adjourn. Approved unanimously. Meeting adjourned at 9:39.

Respectfully submitted by April Schuster, Response Commission Board Secretary.

Scott Jacobs, Chair Date

Witness Date